

Minutes of PPG Annual General Meeting 28 October 2020

Present

Shobhna Dave Pauline Coulthard Beverley Tavares Daphne Tibbles
 David O'Donnell Linda McComie Sandra Reed
 Nigel Meadows PM

Apologies: Elisabeth Clarke, Sue Sullivan, Vinayak Supekar, Pat Gidley, Kay Crossby

| | Item | Actions |
|-------|---|---------|
| 1. | Minutes of Last AGM | |
| 1.1 | Minutes of last AGM were acknowledged. | |
| 2. | Matters Arising | |
| 2.1 | There were no matters arising. | |
| 3 & 4 | Chair / Secretary's Report The annual report was prepared and submitted in October 2020 for onward transmission to NHS England, and can be viewed in the PPG section of the Hilltops website. | |
| 5. | Treasurer's Report | |
| 5.1 | This was presented during the following PPG meeting held on the above date. | |
| 6. | Election of Officers | |
| 6.1 | It was agreed at the last AGM that repeat terms of office should be fixed at five years. However, under current circumstances, it was agreed that flexibility would be applied to the Election of Officers procedure. | |
| 6.2 | Those present agreed to the request of the PPG Chair to stand down. In the ongoing absence of a replacement for both Chair and Vice Chair at this time, it was agreed that PPG Officers for 2020 be re-elected as follows: Secretary / Acting Chair Sandra Reed Treasurer / Acting Vice Chair Pauline Coulthard | |
| 7. | Any Other Business There being no other AGM business, the meeting was closed with thanks to all attendees. The next PPG AGM will take place in October 2021. | |